**KELSTON BOYS HIGH SCHOOL**



**HEALTH**

**Level 3 NCEA Course Outline**

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**INTRODUCTION**

During this year you will participate in four different units. These units will be based around a variety of topics including Methamphetamine and the impact on Hauora, Mental Health and Depression, Ethical Issues – Culture and Change and Health Promotion.

Each of these units will be based around a particular achievement standard. You will be assessed during these modules by the assessment criteria of the achievement standard.

**HOW YOU CAN EXCEL IN HEALTH EDUCATION**

* Be passionate about your work.
* Attend class on a regular basis, be on time.
* Research thoroughly.
* Complete all assignments on time.
* Work to the best of your ability.
* Use the knowledge and skills developed from previous years.
* Be well prepared for class.
* Take responsibility for your decisions.
* Don’t waste time. Work in a mature manner.
* Try to work independently.
* Be organised and plan your approach to each assignment.
* Take direction from your teacher.

KBHS - LEVEL 3 HEALTH 2014

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| TERM 1 | **Week One**3 Feb. – 7 Feb. | **Week Two**10 Feb. – 14 Feb. | **Week Three**17 Feb. – 21 Feb. | **Week Four** 24 Feb. – 28 Feb. | **Week Five** 3 Mar. – 7 Mar. | **Week Six**10 Mar. – 14 Mar. | **Week Seven**17 Mar. – 21 Mar. | **Week Eight** 24 Mar.– 28 Mar. | Week Nine31 Mar. – 4 Apr. | Week Ten7 Apr. – 11 Apr. | Week 1114 Apr – 17 Apr |
| Courses | **Admin****Week.** | **Intro** | Unit 1: METHAMPHETAMINE |  |
| Assessments |  | **AS:91461 (3.1)****NZ Health Issue** |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| TERM 2 | **Week One**5 May. – 9 May. | **Week Two**12 May.– 16 May. | **Week Three**19 May. – 23 May | **Week Four**26 May – 30 May | **Week Five**2 June – 6 June | **Week Six**9 June – 13 June | **Week Seven**16 June – 20 June | **Week Eight**23 June – 27 June | Week Nine30 Jun. – 4 July. | . |  |
| Topics | **Unit 2: DEPRESSION** | **Senior Exams** | **Unit 2: Cont.** |  |
| Assessments | **AS: 91463 (3.3)****Eval. Health Practices** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| TERM 3 | **Week One**21 Jul – 25 Jul | **Week Two**28 Jul – 1 Aug. | **Week Three**4 Aug. – 8 Aug. | **Week Four**11 Aug. – 15 Aug. | **Week Five**18 Aug.– 22 Aug. | **Week Six**25 Aug.- 29 Aug. | **Week Seven**1 Sep. – 5 Sep. | **Week Eight**8 Sep.- 12 Sept.**Senior Exams** | **Week Nine**15 Sep – 19 Sept | **Week Ten**22 Sep. – 26 Sept |  |
| Topics |  | **Unit 3: Diversity - Safety - Culture and Change** | **Unit 4:** |  |
| Assessment | **AS:90967 (3.4)****Ethical Issues** |  |  |  |  |  |  |  |  | **AS:90712 (3.5)****Health Promotion** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| TERM 4 | **Week One**13 Oct.- 17 Oct. | **Week Two**20 Oct. – 24 Oct. | **Week Three**27 Oct. – 31 Nov. | **Week Four**3 Nov. – 7 Nov. | **Week Five**10 Nov. – 14 Nov. | **Week Six**17 Nov.– 21 Nov. | **Week Seven**24 Nov.– 28 Nov. | **Week Eight**1 Dec.– 5 Dec. | **Week Nine**8 Dec.– 12 Dec. |  |  |
| Topics | **Unit 4: Cont.** |  |  |  | NCEA EXAMS BEGIN |  |  |  |  |  |  |
| Assessment | **AS:90712 (3.5)****Health Promotion** |  |  |  |  |  |  |  |  |  |

**ASSESSMENT STATEMENT & STUDENT ASSESSMENT RECORD**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Achievemen Standard | Type of Assessment | Due date (approx.) | Credit Value | Grade | Signed |
| AS: 91461(3.1) | Task 1: *Written,* Self – Research for a Report | Term 1Week 2 - 11 | 5 |  |  |
|  |
| AS: 91463(3.3) | Task 1: *Written,* Self – Research for a Report | Term 2 Week 1 - 9 | 4 |  |  |
|  |  |
|  |
| AS: 91464(3.4) | Task 1: *Written,* Self – Research for a Report | Term 3 Week 1-8 | 4 |  |  |
|  |  |
|  |  |
| AS: 91465(3.5) | Task 1: Exam (External) | Term 3Week 9 -10Term 4Week 1- 3 | 5 |  |  |
|  |
| **TOTAL** |  |  | **18** |  |  |

You can gain the following grades in the Achievement Standards:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Not Attempted** | **NOT****ACHIEVED** | **ACHIEVED** | **MERIT** | **EXCELLENCE** |
| **Student grade 🡪** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Report Grade Mark (RGM) 🡪** | **0** | **N1** | **N2** | **N3** | **A1** | **A2** | **A3** | **M1** | **M2** | **M3** | **E1** | **E2** | **E3** |
| **Level 🡪** | **NO GRADE** | **LOW** | **SOLID** | **HIGH** | **LOW** | **SOLID** | **HIGH** | **LOW** | **SOLID** | **HIGH** | **LOW** | **SOLID** | **HIGH** |

**COURSE OVERVIEW**

|  |
| --- |
| **NCEA LEVEL 3****“ Year 13 Health ”** |
| **Pre-Requisite:**Satisfactory completion of Year 12 course, displaying an interest in further study and approval of the Head of Department. |
| **This course is assessed using:**Achievement StandardsUnit Standards | **This course is:**Internally assessed Externally assessed |
| **Course Information: Course Cost: $10.00**This program is a full NCEA course. It introduces students to concepts involved in understanding how Health Education, can impact on the well-being of individuals, relationships and society.  |
| **AS or US** | **Title** | **Credits** | **Internal or External** |
| AS91461(3.1) | Analyse a New Zealand health issue | **5** | Internal |
| AS91463(3.3)  | Evaluate health practices currently used in New Zealand | **4** | Internal |
| AS91464 B(3.4)  | Analyse a contemporary ethical issue in relation to well-being | **4** | Internal |
| AS91465(3.5) | Evaluate models for health promotion | **5** | External |
| **TOTAL CREDITS** | **18** |  |

**ASSESSMENT GUIDLINES**

The Kelston H.P.E. Department will operate the following Assessment Policies for Level 3 NCEA

**The following specific policies will be applied;**

**AUTHENTICITY:**

Assessment work completed must be the student’s OWN work. Students & Caregivers maybe expected to sign Authenticity declarations & where appropriate submit working drafts. Where evidence indicates work presented is not a student’s own work the school policy will be followed.

**SPECIAL ASSESSMENT CONDITIONS:**

The Special Needs Coordinator identifies students who require special assessment conditions at enrolment. Teachers are informed of these students’ needs. If teachers have concerns about other students’ learning/assessment conditions they should see the Special Needs Coordinator. Provision is made for these students to have valid and fair assessment conditions consistent with the assistance they would normally have as part of their learning environment.

**PROCEDURES FOR MISSED ASSESSMENTS**

If you cannot hand in an assignment on time, or do an in-class test or practical activity on the day, then they must apply to their teacher as soon as they know they will be late with an assignment or will be absent, or as soon as they return to school. Valid reasons for requesting an extension of time or a new assessment date are:

* Sickness: a medical certificate must be supplied
* Family trauma: a note from the Guidance Counselor or House Leader must be supplied. Parents should contact the Guidance Counselor or House Leader.
* School sporting/cultural activity: the teacher in charge of the activity signs the 'Missed Assessment' form. (Note: this reason is only valid if the student informs the teacher in advance of the assessment or due date.)

In *all* cases, a ‘Missed Assessment’ application form must be filled in and given to the teacher concerned. Requests for extension of time must be made before the due date.

Based on the information presented in the ‘Missed Assessment’ application, the Head of Department and/or Principal’s Nominee may decide to:

* Grant an extension
* Set a new assessment date
* Deny the application and award no credit for the standard(s) concerned.

**APPEALS**

Appeals of grades awarded maybe made but must occur within 2 school days of the returned Assessed work.

Students must make Appeals to the HOF of P.E. in writing.

(Students must complete the Appeal Application Form.)

Where a grade is Appealed, school policy will be followed.

**NOTE: *An appeal will not provide a Re-Assessment opportunity, rather the work already presented will be re-examined & discussed).***

**Appeals Procedure**

1. Teacher allows students to check that they agree with the results given. If a student thinks that work has been incorrectly assessed they can ask the teacher to reconsider.
2. The teacher should explain the result and make any necessary alterations. If the assessing was done by another teacher in the department, that teacher must be consulted.
3. If a student is unhappy with the teacher's explanation, they may ask the Head of Department for a decision, using an appeals form. This must be done within one week of the work being handed back.
4. If the student disagrees with the Head of Department’s decision, they may ask the Principal’s Nominee to consider the case. The Principal’s Nominee may consult with the Head of Department, House Leader, Guidance Counselor and/or family.

**LATE WORK:**

**DUE DATE** means just that!!! Late work will not be accepted for marking unless exceptional circumstances exist & the HOD has granted an **EXTENSION** **before** the due DATE.

**NOTE: *Students are required to complete an MISSED ASSESSMENT Application form (Extension Application form 1 week prior the DUE DATE.)***

**HOMEWORK POLICIES AND PROCEDURES**

* *Completing activities started in class - (Class notes etc…)*
* *Reviewing material presented during ALL class sessions so clarification & Understanding.*
* *Researching relevant Material either the Internet, Media etc…*
* *Practice of skills or Training Activities.*
* *Self-Motivation & Commitment is vital outside of teaching hours for student success.*

*3 hours a week is needed for revision, self-directed learning (completing assignments) and practical Practice.*

## **STANDARD OF STUDENT WORK**

Presentation of Written Assignment must follow Department Procedures;

**Presentation Standards:**

* *Cover page*
* *If written, writing must be readable/legible and understandable!*
* *All Assignments to be handed in on time.*
* *All Assignments must be completed.*
* *Notes \ Diary to be completed within hardback books (2B8). These two books must be brought to class for every lesson.*

**COURSE COSTS**

**STATIONARY:**

It is a compulsory requirement that all students who are enrolled in this course have the following stationary items.

|  |  |
| --- | --- |
| **Qty** | **Stationary** |
| 2 | 2B8 Exercise Books |

**SUBJECT FEES:**

* **NCEA fee of** **$76.70**, which covers entry for all NZQF Standards and up to 3 Scholarship Subjects
* **$10.00** **subject fee** for Photocopying & “Course Materials (To be supplied)”

**GLOSSARY**

Identify:………………...recognise, recall and label to establish identity, name in relation to a definitive set or characteristic.

Describe:……………… defines, gives an outline, say or write what the subject is like or about.

Discuss:………………..through writing or speech, provide facts or information in relation to subject.

Explain:……………….. to make clear by adding detail to the description, examine and give reasons for information stated (how and/ or why?)

Examine:……………….investigates, find out or explore the information, consider critically.

Evaluate:……………….analyse, appraise, make judgements and justify

Analyse:………………..examine in depth

Appraise:……………… consider the value or significance of the related information

Critically Discuss:……..through writing or speech, analyses subject, consider the pros and cons, personally reflect and make judgements.

**STUDENT & WHANAU AGREEMENT**

To Whom It May Concern:

The Kelston Boys High School H. P.E. Dept encourages students to be committed & determined to achieve their academic potential; we believe that the family is an important part of the learning process.

This Whanau Agreement outlines the expectations of staff.

Under this agreement students ***must;***

* Attend classes.
* Bring the correct equipment for both practical and theory classes.
* Pay subject fees of $10.00.
* Complete all assessments by the due date.
* Work to the best of their ability.
* Be willing to work in their own time on homework or studying.

If I breech any of the above criteria then I understand that I maybe removed from the course at the discretion of the Head of Department.

Students Name: (Print):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Students Signature: Parents/Guardian(s) Signature:

Contact Details for any issues: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COURSE FORMS & EVALUATION**

**Misses Assessment/Extension Application Form**

Fill in the top section, attach appropriate letters or certificates and hand in to the office or your teacher.

|  |  |
| --- | --- |
| Name: | Tutor Group: |
| Date of application: |
| **Missed assessment details:** |
| Subject:Name of teacher: |
| Standard number and title: |
| Type of assessment *(practical, assignment, test, etc)* |
| Date of assessment or due date: |
| Reason for missing assessment: **(please tick one)*** Illness:  *medical certificate must be attached*
* Family/personal trauma:*documentation must be attached (eg letter from parent, counsellor, or tutor group teacher/dean)*
* School sporting/cultural activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of teacher-in-charge of activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |
| --- |
| Decision by HOD/Principal’s Nominee: * **Extension granted. New due date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **New assessment date granted. New date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Application denied. Comment:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 ***The reason for this decision has been explained to me and I accept the decision.***  ***Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* *(student)*** |
| Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(staff member)* Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**DE APPEAL APPLICATION Grade Appeal Form**

Fill in the top section and hand in to the office or to your teacher/HOD within \_\_\_\_\_\_\_\_\_ of getting your assessment back.

|  |  |
| --- | --- |
| Name: | Tutor Group: |
| Date of application: |
| Subject:Name of teacher: |
| Standard number and title: |
| Grade awarded: |
| Date assessment returned to student: |
| Reason for appeal* I have discussed my grade with my subject teacher in the first instance.
* I would like the HOD/Principal’s Nominee to reconsider my grade. My reasons for this request are: *(please explain, using an extra sheet if needed)*
 |

|  |
| --- |
| HODs Decision:* The grade awarded by the teacher stands.
* The grade awarded has been changed to \_\_\_\_\_\_\_\_\_\_\_\_.

 ***The reason for this decision has been explained to me and I accept the decision.***  ***Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* *(student)*** |
| Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(HOD)* Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |
| --- |
| Principal’s Nominee’s Decision/Comment:Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(PN)* Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |